

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**LIGHTING, OUTSIDE**

**SITE AND BLDG #:** WV014-01

**LOCATION/RM #:** EXT LOT

**MECHANIC**

**SIGNATURE:**

*Geo. E. G-*

**DATE:** 30 MAY 19

**START TIME:** 9:30 P

**FINISH TIME:** 10:00 P

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
WV014-01	8599	7470	PM-MO-7470				J-1502000-45 7-pc Flood Light, Pole Mounted	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO	SPECIAL INSTRUCTIONS	
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	Open and tag switch.		✓	✓	N/A
2	Inspect visual condition of wiring. Look for evidence of overheating.		✓	✓	N/A
3	Check for proper light operation.	✓			
4	Test operation of automatic switches/ time clock/ photocells if applicable.	✓			
5	Inspect light pole and mounting devices for deficiencies.		✓	✓	N/A
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.		✓	✓	N/A

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**



ALL LIGHTS WORKING PROPERLY  
VISUAL INSPECTION AFTER DARK

