

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

UNIT HEATER, HOT WATER

 MECHANIC
SIGNATURE:








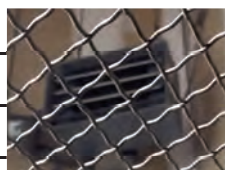





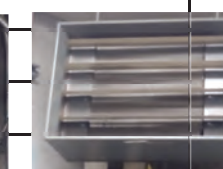
DATE: Jul 3, 2024

SITE AND BLDG #: WV014-01

LOCATION/RM #: WO# 16010 ASSET # 3952

START TIME:

FINISH TIME:

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)				
		YES	NO					
SPECIAL INSTRUCTIONS								
1	Schedule shutdown with operating personnel.	●						
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	●						
TO BE PERFORMED AT EACH								
1	Check valve for signs of abnormal wear and leaks. Replace packing if needed.	●						
2	Clean the coils	●						
3	Comb the fins as needed.	●						
4	Clean all fans and motors.	●						
5	Check operation of controls and safeties.	●						
6	Lubricate as required.	●						
7	Check all motors, belts, pulleys, shafts, etc. for alignment.	●						

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: