

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**FILTER REPLACEMENT**

SITE AND BLDG #: WV016-01

MECHANIC  
SIGNATURE:

*GEO. E. J.*  
DATE: 07AUG19

LOCATION/RM #: WO# 10177

START TIME: 10:30A FINISH TIME: 11:30A

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Check, clean, and/or replace filters as required.	✓		
2	Initial and Date Filter (if disposable)	✓		
3	Initial and Date Yellow Maintenance Tag (if applicable)	✓		
ASSET #	SIZE	QTY	NOTES/ ACTIONS	
3010	(10) 16x25x2 MERV 8	10	<i>CHANGED ALL REPLACEABLE FILTERS</i>	
3011				
3012				
3025			<i>WASHED ALL WASHABLE FILTERS</i>	
3026				
3027				
3028				
3111				
3112				
3113				
3124				
3125				

Note: The following items have exceeded the acceptable range and require further investigation and/or repair by a qualified maintenance technician.

repairs identified in the PM checklist. Direct labor and direct materials, WO #, photos, and a

For any deficiencies found, please contact the maintenance technician.



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