

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
FILTER REPLACEMENT

SITE AND BLDG #: WV020-01

MECHANIC
SIGNATURE:

Geo.E.G -
DATE: 12AUG19

LOCATION/RM #: WO# 10227

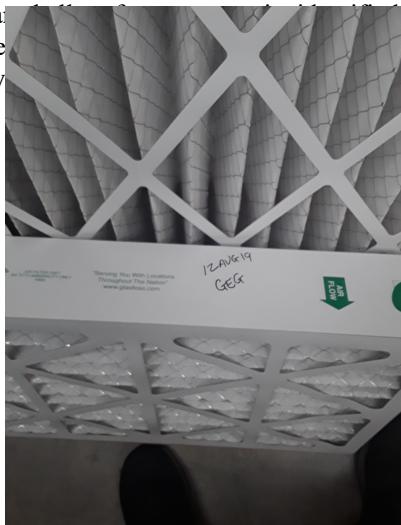
START TIME: 12:00 PM FINISH TIME: 12:45 PM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check, clean, and/or replace filters as required.	✓	/	
2	Initial and Date Filter (if disposable)	✓	/	
3	Initial and Date Yellow Maintenance Tag (if applicable)	✓	/	
ASSET #	SIZE	QTY	NOTES/ ACTIONS	
3160	(4) 20x25x4 MERV8	(4)		
3167				
3168				
3171				
3173	(2) 16x25x4 MERV8	(2)		
3178				
3179				
3198				
3199				

Note: The technician will charge \$100.00 per filter replaced during PM up to \$250 (direct labor and materials). If the repair cost exceeds \$250, the technician will charge \$100 per filter replaced and include the Asset #, WO #, photo and description of the deficiency. For any deficiencies found during the inspection, the technician will charge \$100 per deficiency.

To be performed by:

Additional Notes:



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