

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**SECURITY SYSTEM**

**SITE AND BLDG #:** WV020-01

**MECHANIC**  
**SIGNATURE:** *Mike Merchan* **DATE:** *30 Jul 19*

**LOCATION/RM #:**

**START TIME:**

**FINISH TIME:**

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
WV020-01	9713	6431					J-1502000-18 1-pc Security Panel	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO	SPECIAL INSTRUCTIONS	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.			<i>Security Pm's</i>	
2	Always follow lock out/tag out procedures . De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			<i>Completed by contractor</i>	
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	Test the control panels for communications to the monitoring center, sirens, tampers, cameras, and strobe lights.			<i>See Cow</i>	
2	Inspect and test the operation of all detection devices				
3	Check power supplies				
4	Verify that no compromise to devices has occurred (compromise of devices could be from building alterations, partitions, furniture or other obstacles)				
5	Test the batteries on remotes and wireless sensors inspection of all visible wiring and conduits				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**