





PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST GLYCOL TANK

SITE AND BLDG #: WV020-01MECHANIC
SIGNATURE: DATE: Mar 13, 2023LOCATION/RM #: _____ WO# see notes ASSET # see notes

START TIME: _____

FINISH TIME: _____

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)						
		YES	NO							
SPECIAL INSTRUCTIONS										
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	●								
TO BE PERFORMED AT EACH INSPECT										
1	Examine exterior of tank, including fittings, gauges, structural supports, manholes, and handholes for leaks, signs of corrosion, or other defects.	●								
2	Clean, test and inspect sight glasses, valves, fittings, drains, and controls.	●								
3	Check condition of agitators and/or float assemblies.	●								
4	If applicable, clean strainer(s).	●								
5	Clean up work site.- Report any issues	●								

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: This covers W/O's 12226 & 12213 along with asset's 4988,4866,4867