

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST





FILTER REPLACEMENT

SITE AND BLDG #: WV020-01

MECHANIC SIGNATURE: *R. Banker* DATE: May 7, 2024

LOCATION/RM #: WO# 15540

START TIME: _____ FINISH TIME: _____

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO		
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	Check, clean, and/or replace filters as required.	●			
2	Initial and Date Filter (if disposable)	●			
3	Initial and Date Yellow Maintenance Tag (if applicable)	●			
ASSET #	SIZE	QTY		NOTES	
	Record Size :				
3160					
3167					
3168	20x25x4	4			
3171	16x25x4	2			
3173					
3178					
3179					

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes: