

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GLYCOL TANK

SITE AND BLDG #:

WV020-01

MECHANIC
SIGNATURE:

DATE: Sep 9, 2024

LOCATION/RM #:

WO#

SEE

ASSET #

Notes

START TIME:

FINISH TIME:

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)		
		YES	NO	SPECIAL INSTRUCTIONS		
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.					
TO BE PERFORMED AT EACH						
1	Examine exterior of tank, including fittings, gauges, structural supports, manholes, and handholes for leaks, signs of corrosion, or other defects.					
2	Clean, test and inspect sight glasses, valves, fittings, drains, and controls.					
3	Check condition of agitators and/or float assemblies.					
4	If applicable, clean strainer(s).					
5	Clean up work site.- Report any issues					

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

This covers WO's 16529,16541 Asset's 4866,4867,4988
 Sept 24 pm