

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST GLYCOL TANK

**SITE AND BLDG #:** WV020-01

**MECHANIC**
**SIGNATURE:** James R Groft Jr

**DATE:** 12/16/24

**LOCATION/RM #:**                      **WO#** 17236                      **ASSET #** 4988

**START TIME:**
**FINISH TIME:**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS  (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	●		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Examine exterior of tank, including fittings, gauges, structural supports, manholes, and handholes for leaks, signs of corrosion, or other defects.	●		
2	Clean, test and inspect sight glasses, valves, fittings, drains, and controls.	●		
3	Check condition of agitators and/or float assemblies.	●		
4	If applicable, clean strainer(s).	●		
5	Clean up work site.- Report any issues	●		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**