

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST GLYCOL TANK

SITE AND BLDG #: <u>WV020-01</u>	MECHANIC SIGNATURE: <u>James R Groft</u>	DATE: <u>03/27/206</u>
LOCATION/RM #: <u> </u> WO# <u>21333</u> ASSET # <u>4866</u>	START TIME: <u> </u>	FINISH TIME: <u> </u>

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS <small>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)</small>
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	X		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Examine exterior of tank, including fittings, gauges, structural supports, manholes, and handholes for leaks, signs of corrosion, or other defects.	X		
2	Clean, test and inspect sight glasses, valves, fittings, drains, and controls.	X		
3	Check condition of agitators and/or float assemblies.	X		
4	If applicable, clean strainer(s).	X		
5	Clean up work site.- Report any issues	X		



Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: