

# PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

## Filter Replacement

MECHANIC

SITE AND BLDG: WV022-01

8494 3056 FQ-3056

SIGNATURE: 

DATE: 6-30-16

LOCATION/RM #:

START TIME: 10:00AM

FINISH TIME: 10:50AM

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
WV022-01	8494	3056	FQ-3056		GS74SHFC12X9	94-128116A	J-1502000-04 1-pc Air Handler   Quarterly Filter PM	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check, clean, and/or replace both internal and external filters as necessary.	X		
2	Label and Date Filter	X		
3	Did all High Asset Filters get Changed	X		
Qty	Size			NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
6	16x20x2			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: GMW **Additional Notes:**

