

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
FILTER REPLACEMENT

SITE AND BLDG #: WV022-01

MECHANIC
SIGNATURE:

DATE: 09 AUG 19

LOCATION/RM #: WO# 10198

START TIME: 9:00A

FINISH TIME: 10:30A

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check, clean, and/or replace filters as required.	✓	/	
2	Initial and Date Filter (if disposable)	✓	/	
3	Initial and Date Yellow Maintenance Tag (if applicable)	✓	/	
ASSET #	SIZE	QTY	NOTES/ ACTIONS	
3056	<u>20x25x2, 16x25x2</u>	<u>12</u>		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes:

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