

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

### GATES, FENCES, SECURITY AND ACCESS

SITE AND BLDG #: WV022-02

MECHANIC

 SIGNATURE: *Patrick Davis*

DATE: 16 January 2019

LOCATION/RM #: LOT

START TIME: 7:30

FINISH TIME: 3:30

| Site Location | WO # | Asset # | PM # | Manufacturer | Model Number | Serial # | Asset Description                                     | Asset Location |
|---------------|------|---------|------|--------------|--------------|----------|---|----------------|
| WV022-02      | 6976 | 7593    |      | N/A          | N/A          | N/A      | J-1502000-49 1-pc Single Gate Manual Sliding Exterior | LOT            |
| WV022-02      | 6976 | 7594    |      | N/A          | N/A          | N/A      | J-1502000-49 1-pc Single Gate Manual Sliding Exterior | LOT            |

| CHECK POINT                                | CHECKPOINT DESCRIPTION  | TASK COMPLETE |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--|---|---------------|----|---|
|  |   | YES           | NO |   |
| SPECIAL INSTRUCTIONS                       |   |               |    |   |
| 1  | In addition to the procedure(s) outlined in this standard, the equipment manufacturer’s recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered. | ✓             |    |   |
| 2  | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.                   | ✓             |    |   |
| TO BE PERFORMED AT EACH INSPECTION SERVICE |   |               |    |   |
| GATES                                      |   |               |    |   |
| 1  | Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.  | ✓             |    |   |
| 2  | Check all locking devices. Lubricate as required.   | ✓             |    |   |
| 3  | Inspect center gate support rollers and lubricate as required.  | ✓             |    |   |
| 4  | Clean roller track of any debris.   | ✓             |    |   |
| 5  | Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.  | ✓             |    |   |
| 6  | Check for any obstructions that retard full swing or movement of the gate.  | ✓             |    |   |
| 7  | Check that shrubs and trees are pruned clear of gate.   | ✓             |    |   |
| 8  | Check hold open devices for proper operation. Lubricate as required.  | ✓             |    |   |

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|-------------|--|-------------------------------------|----|---|
|             |  | YES                                 | NO |   |
| FENCES      |  |                                     |    |   |
| 1           | Check posts and corner posts, support guys, and horizontal bars between each support post.   | <input checked="" type="checkbox"/> |    |   |
| 2           | Check wire and anchor point; re-stretch and re-anchor if necessary.  | <input checked="" type="checkbox"/> |    |   |
| 3           | Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.   | <input checked="" type="checkbox"/> |    |   |
| 4           | Treat with galvanized protectant where rust has developed.   | <input checked="" type="checkbox"/> |    |   |
| 5           | If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE). | <input checked="" type="checkbox"/> |    |   |
| 6           | Check that shrubs and trees are pruned clear of fencing  | <input checked="" type="checkbox"/> |    |   |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**



