

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GATES, FENCES, SECURITY AND ACCESS

SITE AND BLDG #: WV029-01_02

**MECHANIC
SIGNATURE:**

Andy Bine **DATE:** 9-23-19

LOCATION/RM #:

START TIME: 10 AM

FINISH TIME: 10:30 AM

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
WV029-01	10762	7563					J-1502000-49 Manual Gate	
WV029-02	10750	7564					J-1502000-49 1-pc Manual Gate	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO	SPECIAL INSTRUCTIONS	
TO BE PERFORMED AT EACH INSPECTION SERVICE					
	GATES				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓			
2	Check all locking devices. Lubricate as required.	✓			
3	Inspect center gate support rollers and lubricate as required.	✓			
4	Clean roller track of any debris.	✓			
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.	✓			
6	Check for any obstructions that retard full swing or movement of the gate.	✓			
7	Check that shrubs and trees are pruned clear of gate.	✓			
8	Check hold open devices for proper operation. Lubricate as required.	✓		W/WT	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
FENCES				
1	Check posts and corner posts, support guys, and horizontal bars between each support post.	✓		
2	Check wire and anchor point; re-stretch and re-anchor if necessary.	✓		
3	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.	✓		
4	Treat with galvanized protectant where rust has developed.	✓		
5	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE).	✓	✓	N/A
6	Check that shrubs and trees are pruned clear of fencing	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be confirmed by General Maintenance Work Additional Notes



