

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**LIGHTING, OUTSIDE**

SITE AND BLDG #: WV029-02

MECHANIC  
SIGNATURE:

DATE: 09 APR 19

LOCATION/RM #: REAR LOT

START TIME: 2:00 P

FINISH TIME: 3:30 P

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
WV029-02	8369	7464					J-1502000-45 5-pc Flood Light, Pole Mounted	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO	SPECIAL INSTRUCTIONS	
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	Open and tag switch.	✓			
2	Inspect visual condition of wiring. Look for evidence of overheating.	✓			
3	Check for proper light operation.	✓			POLE MOUNTED PHOTO CELLS
4	Test operation of automatic switches/ time clock/ photocells if applicable.		✓		N/A ONSITE STAFF CONFIRMED OP.
5	Inspect light pole and mounting devices for deficiencies.	✓			INSPECTED FROM GROUND LEVEL
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.		✓		N/A

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

\_\_\_\_\_  
 \_\_\_\_\_

