

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**LIGHTING, OUTSIDE**

**SITE AND BLDG #:** WV029-02

**MECHANIC**  
**SIGNATURE:**

*Geo. E. G-*  
**DATE:** 01 AUG 19

**LOCATION/RM #:** OMS LOT

**START TIME:** 9:00 PM      **FINISH TIME:** 10:00 PM

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
WV029-02	9844	7464					J-1502000-45 5-pc Flood Light, Pole Mounted	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO	SPECIAL INSTRUCTIONS	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓			
2	Schedule and coordinate work with operating personnel.	✓			
3	Follow lock out/tag out procedures always. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓	N/A	
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	Open and tag switch.		✓	N/A	
2	Inspect visual condition of wiring. Look for evidence of overheating.		✓	N/A	
3	Check for proper light operation.	✓			
4	Test operation of automatic switches/ time clock/ photocells if applicable.	✓			
5	Inspect light pole and mounting devices for deficiencies.	✓			
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	✓			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

NIGHT LIGHTING INSPECTION  
ALL LIGHTS WORKING PROPERLY

