

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

ICE MAKER

SITE AND BLDG # WV029-01

MECHANIC

SIGNATURE: James R Groft JrDATE: 02/26/2025

LOCATION/RM #:

WO# 17828ASSET # 6818

START TIME:

FINISH TIME:

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	De-energize, lock out, and tag electrical circuits.	☒		
2	Only approved cleaning chemicals shall be used.	☒		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check with operating or area personnel for any deficiencies; verify cleaning program.	☒		
2	Visually check for refrigerant, oil and water leaks.	☒		
3	Inspect ice condition/size.	☒		
4	Clean air filter	☒		
5	As needed, drain and clean unit with proper ice machine cleaning solution. Drain and cleen at a minimum of annually.	☒		
6	Check date on water filter, Replace as needed. Water filters should be changed annually at a minimum.	☒		
7	Check and tighten any loose screw-type electrical connections.	☒		
8	Check all controls; adjust if necessary.	☒		
9	Examine water connection; open and close water valve; test ice dispensing valve and (door) metering adjustment.	☒		
10	Check and clear ice machine draining system (drain vent, strainer, trap).	☒		
11	Examine condition of bin doors-closure, hinges, gaskets, handles and ease of slide; lubricate as required. Check storage bin condition.	☒		
12	Clean motor, compressor, and condenser coil.	☒		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: