

REVIEWED

By Mike Merchan at 10:40 am, May 28, 2019

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
PHOTOCELL

SITE AND BLDG #: WV031-02**MECHANIC**
SIGNATURE:*Darby Bird***DATE:** 5-22-19**LOCATION/RM #:****START TIME:** 11AM**FINISH TIME:** 12PM

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
WV031-02	8593	7460	PM-MO-7460	<i>N/A</i>			J-1502000-45 4-pc Motor Vehicle Area Light Wood LED Photocell Contacts	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>		
2	Follow lock out/tag out procedures always. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Clean timeclock using a soft lint-free cloth and spray bottle of glass cleaner. Remove any dirt or grease build up.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
2	Check physical connections.	<input checked="" type="checkbox"/>		
3	Verify the timeclock configuration, ensure proper operation.	<input checked="" type="checkbox"/>		
4	If applicable, check battery and replace as needed.	<input checked="" type="checkbox"/>		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

