

# PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: WV 041-02

LOCATION/RM # MEP WO# 10756 ASSET # 7472

MECHANIC  
SIGNATURE: [Signature]

DATE: 9/20/19

START TIME: 5:30

FINISH TIME: 6:00

| GENERAL INSTRUCTIONS |                                                                                                                                                                                  | SPECIAL INSTRUCTIONS |    |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----|
| NO.                  | DESCRIPTION                                                                                                                                                                      | YES                  | NO |
| 1                    | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. |                      |    |
| 2                    | Schedule and coordinate work with operating personnel.                                                                                                                           |                      |    |
| 3                    | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.                      |                      |    |
| 4                    | Open and tag switch.                                                                                                                                                             |                      |    |
| 5                    | Inspect visual condition of wiring. Look for evidence of overheating.                                                                                                            |                      |    |
| 6                    | Check for proper light operation.                                                                                                                                                |                      |    |
| 7                    | Test operation of automatic switches/ time clock/ photocells if applicable.                                                                                                      |                      |    |
| 8                    | Inspect light pole and mounting devices for deficiencies.                                                                                                                        |                      |    |
| 9                    | For any noted deficiency, take pictures and open corrective maintenance ticket.                                                                                                  |                      |    |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

E K Rodh

BK