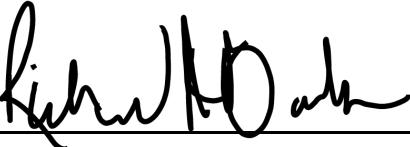


**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**UNIT HEATER, HOT WATER**

**SITE AND BLDG #:** WV046-01

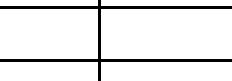
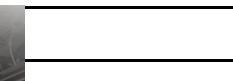
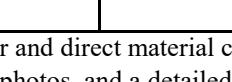
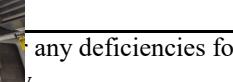
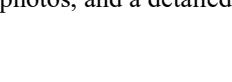
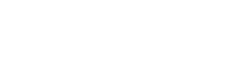
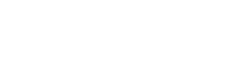
**LOCATION/RM #:** WO# 13260 **ASSET #** See Notes

**MECHANIC  
SIGNATURE:** 

**DATE:** Jul 25, 2023

**START TIME:**

**FINISH TIME:**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)		
		YES	NO	SPECIAL INSTRUCTIONS		
<b>TO BE PERFORMED AT EACH</b>						
1	Schedule shutdown with operating personnel.	●				
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	●				
1	Check valve for signs of abnormal wear and leaks. Replace packing if needed.	●				
2	Clean the coils	●				
3	Comb the fins as needed.	●				
4	Clean all fans and motors.	●				
5	Check operation of controls and safeties.	●				
6	Lubricate as required.	●				
7	Check all motors, belts, pulleys, shafts, etc. for alignment.	●				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per unit. If any deficiencies are found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the problem.

To be performed by: General Maintenance Worker

**Additional Notes:** 4086 4167 4358 4423 4525 4590