

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, HOT WATER

SITE AND BLDG #: WV046-01

MECHANIC
SIGNATURE: 

DATE: 6-16-15

LOCATION/RM #:

START TIME: 8:30

FINISH TIME: 8:30

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
WV046-01	8610	7041	PM-QT-6791	C-17	72209-TL9008	C-17	J-1502000-27 1-pc Water Heater Kitchen - Scullery	
WV046-01	8610	7042	PM-QT-6791	S-15	64510-1L9002	S-15	J-1502000-27 1-pc Water Heater Kitchen Scullery	
WV046-01	8610	7043	PM-QT-6791	3CS-M9B	64859-9002	3CS-M9B	J-1502000-27 1-pc Water Heater Kitchen Scullery	
WV046-01	8610	7063	PM-QT-6791				J-1502000-27 2-pc Water Heater Mechanical	
WV046-01	8610	7065	PM-QT-6791	NR-210		NR-210	J-1502000-27 3-pc Water Heater cap 265 gal/hr Mechanical	
WV046-01	8610	7066	PM-QT-6791	NP-240		NP-240	J-1502000-27 3-pc Water Heater cap 301 gal/hr Mechanical	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	X		
2	Schedule shutdown with operating personnel.	X		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	X		
TO BE PERFORMED AT EACH INSPECTION SERVICE				

1	Check valve for full stroke operation in both directions, if applicable.	X		
2	Check valve for signs of abnormal wear and leaks. Replace packing if needed.	X		
3	Clean the coil with vacuum cleaner.	X		
4	Comb the fins as needed.	X		
5	Clean all fans and motors.	X		
6	Check operation of controls and safeties.	X		
7	Lubricate as required.	X		
8	Check all motors, belts, pulleys, shafts, etc. for alignment.	X		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

