

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

SITE AND BLDG #: WV046-02

MECHANIC SIGNATURE: K. Barker DATE: Sep 16, 2024

LOCATION/RM #:	WO#	16571
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START TIME: FINISH TIME:

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)		
		YES	NO			
TO BE PERFORMED AT EACH INSPECTION SERVICE						
1	Check, clean, and/or replace filters as required.	●				
2	Initial and Date Filter (if disposable)	●				
3	Initial and Date Yellow Maintenance Tag (if applicable)	●				
ASSET #	SIZE	QTY				
	Record Size :					
4717	16x20x2	4				
	16x20x1	6				
	20x20x1	12				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes: