

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GLYCOL TANK

SITE AND BLDG #: **WV046 -02**

MECHANIC
SIGNATURE: *James R Groft Jr*

DATE: **3/26/2025****LOCATION/RM #:****WO# 18171****ASSET # 9336****START TIME:****FINISH TIME:**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	x		No error codes. Notified unit runs all the time, pending replacement.
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Examine exterior of tank, including fittings, gauges, structural supports, manholes, and handholes for leaks, signs of corrosion, or other defects.	x		
2	Clean, test and inspect sight glasses, valves, fittings, drains, and controls.	x		
3	Check condition of agitators and/or float assemblies.	x		
4	If applicable, clean strainer(s).	x		
5	Clean up work site.- Report any issues	x		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: