

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GREASE TRAP

SITE AND BLDG #: WU 053-01

LOCATION/RM #: PRICE WO# 10827 ASSET # 7493

MECHANIC
SIGNATURE:

DATE:

9/15/19

START TIME:

8:00

FINISH TIME:

8:20

CHECK ITEM	CHECKPOINT DESCRIPTION	TASK COMPLETED YES <input type="checkbox"/> NO <input type="checkbox"/>	NOTES/ACTIONS	
			OF THIS COMPLETION THROUGH TO THE NEXT INSPECTION	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<input type="checkbox"/>		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input type="checkbox"/>		
3	Insure proper grease disposal.	<input type="checkbox"/>		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Do not use enzymes, acids, caustics, solvents or emulsifying products when cleaning or maintaining the grease traps.	<input type="checkbox"/>		
2	Remove lid. If the trap is equipped with removable baffles, remove them.	<input type="checkbox"/>		
3	Make sure the flow restrictor on the inflow pipe is present.	<input type="checkbox"/>		
4	If damages, missing parts, or cleaning is required, report them as needed to ensure proper working operation.	<input type="checkbox"/>		
5	Replace lid and baffles.	<input type="checkbox"/>		
6	Return (or fill) water to grease trap	<input type="checkbox"/>		
7	Record grease trap maintenance activities on your log or request a receipt from your grease hauler. Keep records for 3 years.	<input type="checkbox"/>		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes: