

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST CHILLER CONTROL PANEL (ANNUAL)

ACTIVITY AND BLDG #: WU 053-01
LOCATION: 155 West 10th St 1st fl 5280

MECHANIC
SIGNATURE: [Signature]

DATE: 8/15/19

START TIME: 8:20

FINISH TIME: 8:30

GENERAL INSTRUCTIONS		WORK COMPLETION		TO BE RECORDED IN THE ASSET INSTRUCTIONS FORM	
NO.	DESCRIPTION	DATE	TIME	INITIALS	REMARKS
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.				
2	Read and understand the manufacturer's instructions before making any adjustments or calibrations.				
4	Schedule work with operating personnel, as needed.				
5	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
6	Ensure appropriate site personnel are notified that alarms that may result from testing and to disregard them until testing is completed.				
7	Replace defective control safeties (as work order) found while performing preventive maintenance.				
1	Clean and calibrate all controlling instruments (temperature and pressure transducers, etc.) in accordance with manufacturer's instructions and maintenance standard.				
2	Check and clean all electrical contacts and pneumatic orifices.				
3	Check pneumatic tubing for leaks or damage. Repair or replace as required.				
4	Check for bad indicator lights and gauges and replace as necessary.				
5	Test all controllers and set at proper set points.				
6	Check operating data and analyze for proper operation. Note unusual conditions such as compressor surge on maintenance log.				

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.

Checklist compiled in accordance with:

- General Services Administration (GSA) Public Building Service, 2012. *Public Buildings Maintenance Standards Final*, October 1.
- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at (Provide Link to OEM Manual/Asset Library)

Additional Notes:

HVRC Control Panel

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: WU 053101

MECHANIC SIGNATURE: Tog [Signature]

DATE: 9/25/19

LOCATION/RM #: MEP WO# 10961 ASSET # 7393

START TIME: 0600

FINISH TIME: 0600

GENERAL INSTRUCTIONS		SPECIFIC INSTRUCTIONS	
NO.	DESCRIPTION	YES	NO
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.		
2	Schedule and coordinate work with operating personnel.		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		
1	Open and tag switch.		
2	Inspect visual condition of wiring. Look for evidence of overheating.		
3	Check for proper light operation.		
4	Test operation of automatic switches/ time clock/ photocells if applicable.		
5	Inspect light pole and mounting devices for deficiencies.		
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

3 R Triple

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: WV 053-01

MECHANIC
SIGNATURE: *YR*

DATE: 8/20/18

LOCATION/RM #: MCL

WO# 10961

ASSET # 7396

START TIME: 0600

FINISH TIME: 0610

ITEM NO.	DESCRIPTION	COMPLETION	
		YES	NO
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.		
2	Schedule and coordinate work with operating personnel.		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		
4	Open and tag switch.		
5	Inspect visual condition of wiring. Look for evidence of overheating.		
6	Check for proper light operation.		
7	Test operation of automatic switches/ time clock/ photocells if applicable.		
8	Inspect light pole and mounting devices for deficiencies.		
9	For any noted deficiency, takes pictures and open corrective maintenance ticket.		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.
To be performed by: General Maintenance Worker

Additional Notes:

Y R Double
Both Headers are 005 or 3 Rbr

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: WV 053 -01

MECHANIC
SIGNATURE: *[Signature]*

DATE: 8/25/10

LOCATION/RM #: MEL WO# 10961 ASSET # 7412

START TIME: 0600

FINISH TIME: 0610

GENERAL INSTRUCTIONS		REPAIRS/REPLACEMENTS		COMMENTS/REMARKS	
NO.	DESCRIPTION	YES	NO		
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.				
2	Schedule and coordinate work with operating personnel.				
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
TO BE PERFORMED BY A QUALIFIED SERVICE PERSONNEL					
1	Open and tag switch.				
2	Inspect visual condition of wiring. Look for evidence of overheating.				
3	Check for proper light operation.				
4	Test operation of automatic switches/ time clock/ photocells if applicable.				
5	Inspect light pole and mounting devices for deficiencies.				
6	For any noted deficiency, take pictures and open corrective maintenance ticket.				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.
To be performed by: General Maintenance Worker

Additional Notes:

9 P-

1 Ph out coming of Drive