

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: 47050 MECHANIC SIGNATURE: William DATE: 4/10/2019

LOCATION/RM #: _____ START TIME: _____ FINISH TIME: _____

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETED		SPECIAL INSTRUCTIONS	NOTES/ACTIONS	
		YES	NO		(IF TASK COMPLETED CHECKED NO, PROVIDE EXPLANATION)	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	☒	☐			
2	Schedule and coordinate work with operating personnel.	☒	☐			
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	☒	☐			
TO BE PERFORMED AT EACH INSPECTION						
1	Open and tag switch.	☒	☐			
2	Inspect visual condition of wiring. Look for evidence of overheating.	☒	☐			
3	Check for proper light operation.	☒	☐			
4	Test operation of automatic switches/ time clock/ photocells if applicable.	☒	☐			
5	Inspect light pole and mounting devices for deficiencies.	☒	☐			
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	☒	☐			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

ASSET # W.O #
 ASSET # PM-110-10019 - 3345-7 PC DOUBLE LIGHT
 ASSET # PM-110-10020 - 3346-4 PC DOUBLE LIGHT