

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: KYD116 MECHANIC SIGNATURE: Pullar DATE: 4/25/2019

LOCATION/RM #: _____ START TIME: _____ FINISH TIME: _____

WO# _____ ASSET # _____

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETED		NOTES/ACTIONS (IF TASK COMPLETED, CHECKED NO. PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	☒		
2	Schedule and coordinate work with operating personnel.	☒		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	☒		
SPECIAL INSTRUCTIONS:				
1	Open and tag switch.	☒		
2	Inspect visual condition of wiring. Look for evidence of overheating.	☒		
3	Check for proper light operation.	☒		
4	Test operation of automatic switches/ time clock/ photocells if applicable.	☒		LIGHTS OK
5	Inspect light pole and mounting devices for deficiencies.	☒		
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	☒		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

Additional Notes:

ASSETS # 45885 # W.O. #
 ASSET # PM-MO-10745 - 3355-2 PC DOUBLE LIGHT
 ASSET # PM-MO-10750 - 3356-2 PC FLOOR LIGHT