

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: KL4046

LOCATION/RM #:

WO#

ASSET #

**MECHANIC
SIGNATURE:** John Lanes

DATE: Feb/2019

START TIME:

FINISH TIME:

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETED		NOTES/ ACTIONS
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	X		On task completed checked no provision summation
2	Schedule and coordinate work with operating personnel.			
3	Follow lock out/tag out procedures at all times. Deenergize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	X		
ROUTINE MAINTENANCE				
1	Open and tag switch.	X		
2	Inspect visual condition of wiring. Look for evidence of overheating.	X		
3	Check for proper light operation.	X		
4	Test operation of automatic switches/ time clock/ photocells if applicable.	X		
5	Inspect light pole and mounting devices for deficiencies.	X		
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	X		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

asset #
3358 - asset # PM - 140 - 10752 - solar panel - fix
3357 - asset # PM - 140 - 10751 - 1 pc double cover - ok
3360 - asset # PM - 10771 - 4 pc solar panel - fix