

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST TIME CLOCK, LIGHTING

EX 11 **110455**

SITE AND BLDG #: 449050 WAX LOCATION/RM #: 1300 WO# ASSET # MECHANIC SIGNATURE: Blumance DATE: 8/14/19

START TIME:

FINISH TIME:

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Clean timeclock using a soft lint-free cloth and spray bottle of glass cleaner.	<input checked="" type="checkbox"/>		CLEAN EX 15 LIGHT
2	Remove any dirt or grease build up.	<input checked="" type="checkbox"/>		FIXTURES
3	Check physical connections.	<input checked="" type="checkbox"/>		
4	Verify the timeclock configuration, ensure proper operation.	<input checked="" type="checkbox"/>		
4	If applicable, check battery and replace as needed.	<input checked="" type="checkbox"/>		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.
To be performed by: General Maintenance Worker

Additional Notes:
ASSET 4 - 4768
PK-09-10021-
PK-05-10022- 4769