

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: NY001

MECHANIC SIGNATURE: Dave Ruppel

DATE: 12-13-18

LOCATION/RM #: _____ WO# 1565 ASSET # 9005

START TIME: _____

FINISH TIME: _____

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	X		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	X		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	For gas/oil heaters: 1. Remove access panels if applicable. 2. Check the fire box liner or refractory for cracks and leaks. 3. Check all gas lines for leaks. Repair as needed.		X	HOT WATER, No Leaks
2	Clean dirt from heater, vaccuming is preferred.	X		
3	Check operation of gas valve.		X	N/A
4	Check for gas leaks.		X	N/A
5	Check operation of thermostat.	X		
6	If applicable, replace primary air intake filter.		X	N/A
7	As needed, clean spark electrode and reset gap, replace if necessary.		X	N/A
8	Inspect flue pipe and connections.		X	N/A
9	If applicable, inspect and clean outside air blower and blower intake.		X	N/A
10	Inspect unit for proper operation.	X		
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	X		MOTOR DOES NOT RUN

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.
To be peromed by: HVAC Technician

Additional Notes:

3 unit heaters - All 3 radiante heat but all 3 motors do not run