

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

Dec checklist
2018

Mechanic
Signature: Dullane

Site and Bldg #: 1624-202

Date: 12/18-12/24

Location/RM #: _____ WO# _____ Asset # _____

Start Time: 7:00 Finish Time: 8:00

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE, IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Schedule and coordinate work with operating personnel.	/		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Open and tag switch.	/		
2	Inspect visual condition of wiring. Look for evidence of overheating.	/		OK
3	Check for proper light operation.	/		YES
4	Test operation of automatic switches/ time clock/ photocells if applicable.	/		YES
5	Inspect light pole and mounting devices for deficiencies.	/		OK
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	/		YES

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.
To be performed by: General Maintenance Worker

Additional Notes:

work # 1623 - Asset # 9687 - Not working - It doesn't belong to us
According to maintenance - He will check for details
work # 1624 - Asset # 9688 - 2 light out
It doesn't belong to us. He will check for details
work # 1625 - Asset # 9689 - Solar panel - Need bulb replacement
work # 1413 Asset # 9689 - Solar panel - Need bulb replacement