

# **PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST** UNIT HEATER, INFRARED, RADIANT, GAS

SITE AND BLDG #:

14024-358-(4)

MECHANIC SIGNATURE:

J. McNamee

DATE:

12/28/18

LOCATION/RM #:

WO# 1634 ASSET # 9224

START TIME: 10:50

FINISH TIME: 11:40 AM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		SPECIAL INSTRUCTIONS	NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO		
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>			
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>			
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>					
1	For gas/oil heaters: 1. Remove access panels if applicable. 2. Check the fire box liner or refractory for cracks and leaks. 3. Check all gas lines for leaks. Repair as needed.	<input checked="" type="checkbox"/>			
2	Clean dirt from heater. vacuuming is preferred.	<input checked="" type="checkbox"/>			clean
3	Check operation of gas valve.		<input checked="" type="checkbox"/>		ok
4	Check for gas leaks.		<input checked="" type="checkbox"/>		
5	Check operation of thermostat.		<input checked="" type="checkbox"/>		
6	If applicable, replace primary air intake filter.		<input checked="" type="checkbox"/>		
7	As needed, clean spark electrode and reset gap. replace if necessary.		<input checked="" type="checkbox"/>		ok
8	Inspect flue pipe and connections.		<input checked="" type="checkbox"/>		
9	If applicable, inspect and clean outside air blower and blower intake.		<input checked="" type="checkbox"/>		
10	Inspect unit for proper operation.		<input checked="" type="checkbox"/>		
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.		<input checked="" type="checkbox"/>		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes: