

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
FILTER REPLACEMENT

SITE AND BLDG #: NY 024-208 MECHANIC SIGNATURE: [Signature] DATE: 12/4/15

LOCATION/RM #: 110 WO# 6162 START TIME: 9:05 AM FINISH TIME: 12:00 PM

1	Check, clean, and/or replace filters as required.	
2	Initial and Date Filter (if disposable)	
3	Initial and Date Yellow Maintenance Tag (if applicable)	
ASSET #	SIZE	QTY
9614	FILTER - 16x20x2	4
		REPLACE LUBRICATE MOTOR & BEARING
		CLEAN AIR HANDLER UNIT & COIL
	BELT AY 43	1
		OK
9615	FILTER - 16x25x2	2
	BELT - 4L 360	1
		ADJUST BELT
		CLEAN AIR HANDLER UNIT & COIL
		LUBRICATE MOTOR & BEARINGS

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes: