CMI Management Inc.

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
FILTER REPLACEMENT

SITE AND BLDG #: NY024-356

MECHANIC SIGNATURE: [illegible] DATE: 12/2/19

LOCATION/RM #: MECH ROOM WO# 6171

START TIME: FINISH TIME:

		YES	NO	
1	Check, clean, and/or replace filters as required.	✓		
2	Initial and Date Filter (if disposable)	✓		
3	Initial and Date Yellow Maintenance Tag (if applicable)	✓		
ASSET #	SIZE	QTY		
S703	FILTER - 16X25X2	4		REPLACE
	20X25X4	2		REPLACE
	BELT	1		OK
				CLEAN AIR HANDLER UNIT
				VACCUM COIL
				LUBRICATE MOTOR & BEARINGS

Note: The technician shall perform any repairs identified during PM up to $250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding $250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes: