

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: 185050 MECHANIC SIGNATURE: Willamson DATE: 12/12/2012
 LOCATION/RM #: parking lot WO#: 10017 ASSET #: 10018 START TIME: 6:00 AM FINISH TIME: 7:00 AM
10019

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO. PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	☒		
2	Schedule and coordinate work with operating personnel.	☒		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	☒		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Open and tag switch.	☒		
2	Inspect visual condition of wiring. Look for evidence of overheating.	☒		
3	Check for proper light operation.	☒		yes - 2 LIGHTS OUT
4	Test operation of automatic switches/ time clock/ photocells if applicable.	☒		change early
5	Inspect light pole and mounting devices for deficiencies.	☒		ok
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	☒		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

to be performed by: General Maintenance Worker

Additional Notes:

work order is
 - PM - MO - 10017 - DOUBLE LIGHT 1 - light out
 - PM - MO - 10018 - DOUBLE LIGHT - 1 light out
 1850 - PM - MO - 10019 - DOUBLE LIGHT - OK
 1851 - PM - MO - 10020 - DOUBLE LIGHT - OK