

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, HOT WATER

SITE AND BLDG #: 127050 MECHANIC SIGNATURE: [Signature] DATE: 12/11/13

LOCATION/RM #: 300 WO# 6417 ASSET # 9957
6251 16028

START TIME: _____ FINISH TIME: _____

DEFICIENCIES		REPAIRS	
NO.	DEFICIENCY	COMPLETED	REMARKS
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	☒	
2	Schedule shutdown with operating personnel.	☒	
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	☒	
1	Check valve for full stroke operation in both directions, if applicable.	☒	CLEAN UP IT HENDON
2	Check valve for signs of abnormal wear and leaks. Replace packing if needed.	☒	working
3	Clean the coil with vacuum cleaner.	☒	
4	Comb the fins as needed.	☒	check unit
5	Clean all fans and motors.	☒	
6	Check operation of controls and safeties.	☒	
7	Lubricate as required.	☒	yes
8	Check all motors, belts, pulleys, shafts, etc. for alignment.	☒	yes

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

ASSET # 9957 - 6417
PM-SA-9957 - 6417
PM-SA-10028 - 6251