

PM-SA-10431

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
UNIT HEATER, HOT WATER

SITE AND BLDG #:

NY0600 Reserve Bldg

MECHANIC  
SIGNATURE:

[Signature]

DATE:

12/18/2018

LOCATION/RM #:

138

WO#

152

ASSET #

10431

START TIME:

FINISH TIME:

|   |  |   |   |                       |
|---|--|---|---|-----------------------|
| 1 | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. | X |   |                       |
| 2 | Schedule shutdown with operating personnel.  | X |   |                       |
| 3 | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.                      | X |   |                       |
| 1 | Check valve for full stroke operation in both directions, if applicable.   | X |   |                       |
| 2 | Check valve for signs of abnormal wear and leaks. Replace packing if needed.   | X |   |                       |
| 3 | Clean the coil with vacuum cleaner.  | X |   |                       |
| 4 | Comb the fins as needed.   |   | X | HOT NY0600 / SPOTLESS |
| 5 | Clean all fans and motors.   |   | X | HOT NY0600            |
| 6 | Check operation of controls and safeties.  | X |   |                       |
| 7 | Lubricate as required.   | X |   |                       |
| 8 | Check all motors, belts, pulleys, shafts, etc. for alignment.  | X |   |                       |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: