

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
FILTER REPLACEMENT

SITE AND BLDG #:

LOCATION/RM #:

WO#

MECHANIC
SIGNATURE

DATE:

START TIME:

FINISH TIME:

1	Check, clean, and/or replace filters as required.		
2	Initial and Date Filter (if disposable)		
3	Initial and Date Yellow Maintenance Tag (if applicable)		
ASSET #	SIZE		
10655	16x25x2	2	REPLACED
	16x20x2	4	REPLACED
	BELT - 3x4	1	ADJUST BELT
			CLEAN AIR HANDLER UNIT
			LEAKAGE KNOWN & REPAIRS

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes:

2916-01

Wilhelm

12/13/15

6/32

FINISH TIME:

[illegible]

To be performed by: General Maintenance Technician

Page 1 of 1