

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
 FILTER REPLACEMENT

SITE AND BLDG #: 124116-01

MECHANIC SIGNATURE: [Signature]

DATE: 12/13/2019

LOCATION/RM #: \_\_\_\_\_

WO# 6132

START TIME: \_\_\_\_\_

FINISH TIME: \_\_\_\_\_

	Check, clean, and/or replace filters as required. Initial and Date Filter (if disposable) Initial and Date Yellow Maintenance Tag (if applicable)	yes no	
1		✓	
2		✓	
3		✓	
ASSET #	<u>10655</u>	<u>2</u>	<u>REPLACED</u>
ASSET #	<u>16X25X2</u>	<u>2</u>	<u>REPLACED</u>
ASSET #	<u>16X20X2</u>	<u>2</u>	<u>REPLACED</u>
ASSET #	<u>BEET - BX44</u>	<u>1</u>	<u>ADJUST BEET</u>
ASSET #	<u>BEET</u>	<u>1</u>	<u>CLEAN AIR HANDLER UNIT</u>
ASSET #	<u>BEET</u>	<u>1</u>	<u>LIBRARY MOTOR &amp; REARWHEEL</u>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician  
 Additional Notes:

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 FILTER REPLACEMENT

SITE AND BLDG #: 24/16-01

MECHANIC SIGNATURE: [Signature]

DATE: 12/13/15

LOCATION/RM #: [Blank] WO# 6133

START TIME:

FINISH TIME:

1	Check, clean, and/or replace filters as required.	YES	NO	
2	Initial and Date Filter (if disposable)			
3	Initial and Date Yellow Maintenance Tag (if applicable)			
ASSET # 10656	SIZE 16X20X2	YES	NO	REPLACED
BELL				CLEAN AIR HANDS UP
				CURRENT MOTOR & BEARINGS

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician  
 Additional Notes: