

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**SLIDE GATE OPERATOR & ENTRY SYSTEM (AUTOMATED ACCESS SYSTEM)**

SITE AND BLDG #: *XLY416-01*

MECHANIC SIGNATURE: *D. McNamee*

DATE: *1/7/2020*

LOCATION/ RM #: *WO# 6192 ASSET# 10755*

START TIME:

FINISH TIME:

ITEM	DESCRIPTION	TEST CONDUCTED		NOTES/ACTIONS
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<i>C</i>		<i>PARKING LOT INOPER</i>
2	Schedule shutdown with operating personnel.	<i>C</i>		<i>CONTRACTOR THEY</i>
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<i>C</i>		<i>REPLACE FUSES</i>
4	This work should be scheduled at non-peak hours.	<i>C</i>		<i>GATE OUT IN USE</i>
5	Notify affected personnel before performing PM (alarmed or security entrances).	<i>C</i>		
1	Check gate for proper operation, binding, or misalignment; adjust as necessary.	<i>C</i>		<i>They aware of it</i>
2	Check gate wheels, rollers and guides for wear; replace as necessary.	<i>C</i>		
3	Inspect drive belt for alignment, tightness and wear.	<i>C</i>		
4	Check chain for sagging, tighten if necessary.	<i>C</i>		
5	Check that the gate reverses on contact with an object in both the opening and closing cycles. Adjust the clutch if necessary.	<i>C</i>		
6	Check vehicular reverse and shadow loops for proper operation.	<i>C</i>		
7	Check manual release for proper operation.	<i>C</i>		
8	Check keyless entry pad and intercom system/call box for proper operation (entry pad outside of facility)	<i>C</i>		
9	Check keyless entry UPS battery. Replace if needed	<i>C</i>		
10	Inspect unit for overall condition and recommend for replacement or other needed repairs.	<i>C</i>		

**Note:** The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250, open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
LIGHTING, OUTSIDE

SITE AND BLDG #: MC 116-01      MECHANIC SIGNATURE: DeLoach      DATE: 6/27/00

LOCATION/RM #:

WO#

ASSET #

START TIME:

FINISH TIME:

ITEM	DESCRIPTION	ASSET #	COMPLETED
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<u>C</u>	
2	Schedule and coordinate work with operating personnel.	<u>C</u>	
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<u>C</u>	
4	Open and tag switch.	<u>C</u>	
5	Inspect visual condition of wiring. Look for evidence of overheating.	<u>C</u>	
6	Test operation of automatic switches/ time clock/ photocells if applicable.	<u>C</u>	
7	Inspect light pole and mounting devices for deficiencies.	<u>C</u>	
8	For any noted deficiency, takes pictures and open corrective maintenance ticket.	<u>C</u>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker  
Additional Notes:

*Came in early*

ASSET #

W.O. #

PM-10749-6193-2 PC DOWNSR light - ok  
PM-10750-6194-2 PC SNOWBLK light - ok  
PM-10751-6195-1 PC DOWNSR light - ok  
PM-10752-8 PC SNOWSR pan - (6) light out