

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: KCF 024 - 358 - 357 MECHANIC SIGNATURE: Phil Schaefer DATE: 2/14/2020

LOCATION/ROOM #:	WO#	ASSET #	START TIME:	FINISH TIME:
1				
In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.				
2				
Schedule and coordinate work with operating personnel.				
3				
Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
4				
Open and tag switch.				
5				
Inspect visual condition of wiring. Look for evidence of overheating.				
6				
Check for proper light operation.				
7				
Test operation of automatic switches/ time clock/ photocells, if applicable.				
8				
Inspect light pole and mounting devices for deficiencies.				
9				
For any noted deficiency, takes pictures and open corrective maintenance ticket.				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

Asset # - W.O. #
PM into - \$266 - 2015 - 5 BUB OUT
PM into - \$207 - 206 - Don't walk