

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**SLIDE GATE OPERATOR & ENTRY SYSTEM (AUTOMATED ACCESS SYSTEM)**

**SITE AND BLDG #:** WY 024 - 352

**MECHANIC SIGNATURE:** R. Schaefer **DATE:** 2/13/2020

**LOCATION/RM #:**

**WO#**

**ASSET #**

**START TIME:**

**FINISH TIME:**

ITEM	DESCRIPTION	NOTES	PERFORMED	NOT PERFORMED
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		C	
2	Schedule shutdown with operating personnel.		C	
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical or thermal energy prior to beginning work.		C	
4	This work should be scheduled at non-peak hours.		C	
5	Notify affected personnel before performing PM (alarmed or security entrances).		C	
1	Check gate for proper operation, binding, or misalignment; adjust as necessary.		C	
2	Check gate wheels, rollers and guides for wear; replace as necessary.		C	
3	Inspect drive belt for alignment, tightness and wear.		C	
4	Check chain for sagging; tighten if necessary.		C	
5	Check that the gate reverses on contact with an object in both the opening and closing cycles. Adjust the clutch if necessary.		C	
6	Check vehicular reverse and shadow loops for proper operation.		C	
7	Check manual release for proper operation.		C	
8	Check keyless entry pad and intercom system/call box for proper operation (entry pad outside of facility)		C	
9	Check keyless entry UPS battery. Replace if needed		C	
10	Inspect unit for overall condition and recommend for replacement or other needed repairs.		C	

**Note:** The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

**To be performed by:** General Maintenance Worker

**Additional Notes:**

Assist - w/ 04