

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**SLIDE GATE OPERATOR & ENTRY SYSTEM (AUTOMATED ACCESS SYSTEM)**

SITE AND BLDG #: KY050      MECHANIC SIGNATURE: M. Venec      DATE: 2/8/2020  
LOCATION/IRM #: WO#6553 ASSET #10025      START TIME:       FINISH TIME:

ITEM	CHECKLIST DESCRIPTION	LAST CONDUCTED		NOTES/ACTIONS
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2	Schedule shutdown with operating personnel.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4	This work should be scheduled at non-peak hours.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5	Notify affected personnel before performing PM (alarmed or security entrances).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<u>CLEAN DRIVE BELT</u>				
1	Check gate for proper operation, binding, or misalignment; adjust as necessary.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2	Check gate wheels, rollers and guides for wear; replace as necessary.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3	Inspect drive belt for alignment, tightness and wear.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4	Check chain for sagging, tighten if necessary.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5	Check that the gate reverses on contact with an object in both the opening and closing cycles. Adjust the clutch if necessary.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6	Check vehicular reverse and shadow loops for proper operation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
7	Check manual release for proper operation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8	Check keyless entry pad and intercom system/call box for proper operation (entry pad outside of facility)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9	Check keyless entry UPS battery. Replace if needed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10	Inspect unit for overall condition and recommend for replacement or other needed repairs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250, open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker.

Additional Notes: