

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
EMERGENCY GENERATORS

MECHANIC
SIGNATURE: *Johnstone*

DATE: 2/8/2020

SITE AND BLDG #: WY 050
LOCATION/RM #: W04 7019 ASSET # 9972

START TIME: _____

FINISH TIME: _____

ITEM	DESCRIPTION	NOTICE	REMARKS
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓	ASSET # 9972
2	Review and follow manufacturer's instructions. One copy of the instruction manual(s) shall be kept in a secure, convenient location near the equipment and another kept in a different location.	✓	IT'S ON ALARM
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	OVERCRANK ALARM
4	A written record of all inspections, service, tests, operation, and repairs to the emergency generator shall be maintained in an equipment log book and kept on the premises. This record shall include the date of maintenance, identity of service personnel, and notation of any unsatisfactory condition and the corrective action taken, including parts replaced.	✓	They aware of it.
5	I have a properly serviced fire extinguisher in proper working order on hand.	✓	
6	Follow NFPA 110 and 111 for operation and maintenance requirements.	✓	
7	Fuel, check main and day tank fuel supply levels; day tank float switch; piping, hoses and connectors; operating fuel pressure; and for any obstructions to tank vents and overflow piping.	✓	CLEAN EXHAUST
2	Oil (check for proper oil level and oil operating pressure; lube oil heater) <ul style="list-style-type: none"> • Engine oil level should be checked with the unit stopped • Check unit for recommended proper oil pressure 	✓	Exhaust
3	Cooling system (check coolant level; water pump(s), jacket water heater, belts, hoses, fan)	✓	