

# PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: 440116 MECHANIC SIGNATURE: [Signature] DATE: 2/25/2019

LOCATION/RM #: \_\_\_\_\_ ASSET # \_\_\_\_\_

START TIME: \_\_\_\_\_ FINISH TIME: \_\_\_\_\_

| CHECK POINT                                | CHECKPOINT DESCRIPTION                                                                                                                                                           | TASK COMPLETE                       |                          | NOTES/ ACTIONS<br>(IF TASK COMPLETE, IS CHECKED NO. PROVIDE EXPLANATION) |
|--------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------------------------------------------------------------|
|                                            |                                                                                                                                                                                  | YES                                 | NO                       |                                                                          |
| 1                                          | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                          |
| 2                                          | Schedule and coordinate work with operating personnel.                                                                                                                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                          |
| 3                                          | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Came in early                                                            |
| TO BE PERFORMED AT EACH INSPECTION SERVICE |                                                                                                                                                                                  |                                     |                          |                                                                          |
| 1                                          | Open and tag switch.                                                                                                                                                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                          |
| 2                                          | Inspect visual condition of wiring. Look for evidence of overheating.                                                                                                            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                          |
| 3                                          | Check for proper light operation.                                                                                                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                          |
| 4                                          | Test operation of automatic switches/ time clock/ photocells if applicable.                                                                                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                          |
| 5                                          | Inspect light pole and mounting devices for deficiencies.                                                                                                                        | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                          |
| 6                                          | For any noted deficiency, takes pictures and open corrective maintenance ticket.                                                                                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                                                                          |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

W.O # ASSET #  
2189 — PM-40-10749 — (2) PC DOUBLE LIGHT POLE ✓ ok  
2190 — PM-40-10750 — (2) PC - FLOOD LIGHT — ok  
2191 — PM-40-10751 — (1) PC - DOUBLE LIGHT — ok  
2192 — PM-40-10752 — (1) PC SOLAR PAR-LED LIGHT  
ASSET # 10752 — STAGED DO NOT WORK — Solar panel light