

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: 44024-352 MECHANIC SIGNATURE: William DATE: 1/17/2019
LOCATION/RM #: _____ START TIME: 6:00 AM FINISH TIME: 7:30 AM

WO# _____ ASSET # _____

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETED		NOTES/ACTIONS (IF TASK COMPLETED CHECKED NO. PROVIDE EXPLANATION)	
		YES	NO	SPECIAL INSTRUCTIONS	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	☒			
2	Schedule and coordinate work with operating personnel.	☒			
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	☒			
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	Open and tag switch.	☒			
2	Inspect visual condition of wiring. Look for evidence of overheating.	☒			
3	Check for proper light operation.	☒			
4	Test operation of automatic switches/ time clock/ photocells if applicable.	☒			
5	Inspect light pole and mounting devices for deficiencies.	☒			
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	☒			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

ASSET # PM-440-9807
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