

APRIL AUTOMATIC GATE
PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
SLIDE GATE OPERATOR & ENTRY SYSTEM (AUTOMATED ACCESS SYSTEM)

SITE AND BLDG #: NY024-356 MECHANIC SIGNATURE: [Signature] DATE: 1/8/2020

LOCATION/RM #: _____ WO# _____ ASSET # _____ START TIME: _____ FINISH TIME: _____

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETED		NOTES/ACTIONS	IF TASK COMPLETED CHECK NO. PROVIDED EXPLANATION
		YES	NO		
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	☒			
2	Schedule shutdown with operating personnel.	☒			
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	☒			
4	This work should be scheduled at non-peak hours.	☒			
5	Notify affected personnel before performing PM (alarmed or security entrances).	☒			
1	Check gate for proper operation, binding, or misalignment; adjust as necessary.	☒		<u>GATE WORKING FINE.</u>	
2	Check gate wheels, rollers and guides for wear; replace as necessary.	☒			
3	Inspect drive belt for alignment, tightness and wear.	☒			
4	Check chain for sagging, tighten if necessary.	☒			
5	Check that the gate reverses on contact with an object in both the opening and closing cycles. Adjust the clutch if necessary.	☒			
6	Check vehicular reverse and shadow loops for proper operation.	☒			
7	Check manual release for proper operation.	☒			
8	Check keyless entry pad and intercom system/call box for proper operation (entry pad outside of facility)	☒			
9	Check keyless entry UPS battery. Replace if needed	☒			
10	Inspect unit for overall condition and recommend for replacement or other needed repairs.	☒			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any efficiencies found exceeding \$250, open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker

Additional Notes: