

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
MISCELLANEOUS KITCHEN EQUIPMENT

ACTIVITY AND BLDG #: KY050

LOCATION/RM #:

WO#

ASSET #

MECHANIC
SIGNATURE: John

DATE: 1/11/2019

START TIME: 9:00 AM

FINISH TIME: 1:00 PM

CHECK POINT	CHECKPOINT DESCRIPTION	SPECIAL INSTRUCTIONS	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE, NO CHECK NO PROG. & EXPLANATION)
			YES	NO	
1	Notify cafeteria operator and get permission prior to performing all maintenance.		/		
2	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		/		
3	De-energize, lock out, and tag electrical circuits and fuel service.		/		
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	Check with operator or manager for any deficiencies, verify cleaning program.		/		<u>CLEAN EQUIPMENT</u>
2	Check all controls, mechanisms for proper operation; adjust as required.		/		<u>ok</u>
3	If applicable, examine utility supply line, piping, valve packings, specialties, and insulation; look for any leaks.		/		<u>ok</u>
4	If applicable, check electric power line condition, switch, disconnect, etc.; or check condition of gas supply, valves, regulators, and inspect pilot; check for Gas tanks.		/		<u>ok</u>
5	Ensure unit is clean and in working order. Note any deficiencies.		/		<u>CLEAN</u>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker
Additional Notes:

work order

1833 - 9981 - PH-AU 9981 ✓ - COFFEE URN

1834 - 9982 - PH-AU - 9982 - missing asset - COFFEE URN

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1840 - 9988 - PH-AU - 9988 ✓ microwave electric

1849 - 9997 - PH-AU - 9997 - microwave - missing asset

1847 - 9995 - PH-AU - 9995 coffee urn - missing asset

1843 - 9991 - PH-AU - 9991 - meat slicer ✓

1244 - 9992 - PH-AU - 9992 - meat slicer - missing Asset

1845 - 9993 - PH-AU 9993 - Food mixer ✓

1835 - 9983 - PH-AU 9983 - potato peeler ✓