

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**LIGHTING, OUTSIDE**

SITE AND BLDG #: KY050

LOCATION/RM #: \_\_\_\_\_ WO# \_\_\_\_\_ ASSET # \_\_\_\_\_

START TIME: 6:00 AM FINISH TIME: 7:30 AM

MECHANIC SIGNATURE: M. McNamee DATE: 11/10/2019

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/	/	
2	Schedule and coordinate work with operating personnel.	/	/	
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical or thermal energy prior to beginning work.	/	/	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Open and tag switch.	/	/	
2	Inspect visual condition of wiring. Look for evidence of overheating.	/	/	
3	Check for proper light operation.	/	/	
4	Test operation of automatic switches/ time clock/ photocells if applicable.	/	/	<i>ok</i>
5	Inspect light pole and mounting devices for deficiencies.	/	/	<i>came in early to check 1 light</i>
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	/	/	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found

exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

*1850 - Asset # 10019 - ✓ ok*  
*1851 - Asset # 10020 - ✓ ok*