

COFFEE VMA

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
MISCELLANEOUS KITCHEN EQUIPMENT

ACTIVITY AND BLDG #: WY050 MECHANIC SIGNATURE: J. Pulano DATE: 1/19/20

LOCATION/ROOM #: _____ START TIME: _____ FINISH TIME: _____

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE, CHECKED, NO ACTION)
		YES	NO	
1	Notify cafeteria operator and get permission prior to performing all maintenance.	☒		
2	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	☒		
3	De-energize, lock out, and tag electrical circuits and fuel service.	☒		
1	Check with operator or manager for any deficiencies, verify cleaning program.	☒		
2	Check all controls, mechanisms for proper operation; adjust as required.	☒		
3	If applicable, examine utility supply line, piping, valve packing, specialties, and insulation; look for any leaks.	☒		
4	If applicable, check electric power line condition, switch, disconnect, etc.; or check condition of gas supply, valves, regulators, and inspect pilot, check for Gas leaks.	☒		
5	Ensure unit is clean and in working order. Note any deficiencies.	☒		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, W/O #, photos, and a detailed description of the deficiency.
To be performed by: General Maintenance Worker

ASSET # - W.O. #

PM - AW-9981-6673-OK

PM - AW-9982-6674-OK

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