

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: 4440.24-208 MECHANIC SIGNATURE: D. Holmes DATE: 7/11/2019
LOCATION/RM #: WO# ASSET # START TIME: FINISH TIME:

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		SPECIAL INSTRUCTIONS	NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO		
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>			
2	Schedule and coordinate work with operating personnel.	<input checked="" type="checkbox"/>			
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>			
				JOBSITE PERFORMED BY	SECTION SERVICE
1	Open and tag switch.	<input checked="" type="checkbox"/>		Solar Panel Light	15
2	Inspect visual condition of wiring. Look for evidence of overheating.	<input checked="" type="checkbox"/>		14	already
3	Check for proper light operation.	<input checked="" type="checkbox"/>			
4	Test operation of automatic switches/ time clock/ photocells if applicable.	<input checked="" type="checkbox"/>			
5	Inspect light pole and mounting devices for deficiencies.	<input checked="" type="checkbox"/>			
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	<input checked="" type="checkbox"/>			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

Asset # — W.O #

4440-9690-4577-4pc single light —
4440-9691-4578-3pc double light —
4440-9692-4579-5pc single light solar — 5pc double / 1 solar